



Our goals; to find quality tenants, minimize liability/expenses and help you build wealth

## List of Services

### \* Marketing:

- Advertise on many websites for maximum exposure
- Signs on property
- Show property
- MINIMIZE VACANCY TIME

### \* Tenant Qualifying / Executing a Lease:

- Personal Interview
- Take application (acquire copy of Drivers License & Social Security Card)
- Check Credit
- Verify employment / income (gather supporting documentation)
- Inquire about history with previous landlords (good or bad)
- Execute a Lease

### \* Property Maintenance:

- Preparing property for new tenant (Paint, clean-up and any repairs needed)
- Handle Emergency calls 24/7
- Reporting / Communication with property owner
- Periodic Property & Maintenance Inspections
- Proven, Quality Vendor List
- Fully supervise any maintenance and rehab's projects
- Fully executed "Move In / Move Out Inspection"

### \* Legal

- Begin the Eviction process, when needed (serve 3 day pay or quit notices). Property owner to pay the cost of eviction should it reach that point (most of the time we can prevent).